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SETTING	Find a quiet location; private if possible. Invite the important people to be present. Have tissues and enough chairs. Turn off the ringer on your phone/pager.
PERCEPTION Determine what the patient knows already	"Tell me what you understand about your illness." "What have the other doctors told you about your illness?" Look for knowledge and emotional information as the patient responds
NVITATION Clarify information preferences	"Would it be okay for me to discuss the results of your tests with you now?" "How do you prefer to discuss medical information in your family?" "Some people prefer a global picture of what is happening and others like all the details, what do you prefer?"
KNOWLEDGE Give the information	Give a warning"I have something serious we need to discuss" Avoid medical jargon.Say it simply and stop. (e.g. "Your cancer has spread to your liver. It is getting worse despite our treatments.")
EMPATHY Respond to emotion	Wait quietly for the patient. "I know this is not what you expected to hear today.""This is very difficult news."
SUMMARY Next steps and followup plan	"We've talked about a lot of things today, can you please tell me what you understand." "Let's set up a follow-up appointment." pped by VA National Center for Ethics in Health Care through contracts with VitalTalk. Updated 01/2018.

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