

Submitting AAPA CME Credits to NCCPA via AAPA's PA Portfolio

Log in to paportfolio.aapa.org using your AAPA credentials. Select the CME tab from the top navigation menu. Locate 2023 Musculoskeletal Galaxy, click the + sign to expand the list of completed sessions. Select the credits that you would like to submit to NCCPA. Click the Send Credits button at the bottom of your transcript. First-time users of the NCCPA credit transfer feature will need to link your PA Portfolio account to your NCCPA account by clicking the refresh button and entering your NCCPA log in information when prompted. The page will refresh and indicate the credits available within your earning window to send to NCCPA. In your NCCPA account select the CME tab, select Confirm CME, verify information is correct, select credit(s), and confirm selection. The process is complete only if you log in to your NCCPA account and CONFIRM.

The image shows two overlapping screenshots from the AAPA and NCCPA systems. The top screenshot is the NCCPA 'Confirm Activity' page, and the bottom screenshot is the AAPA 'AAPA CME Transcript' page.

NCCPA Confirm Activity Page:

- Navigation: Education, CME (highlighted), My Professional Profile, Payments, Exams, Practice Exams, Specialty CAQs, Information Release, My Account.
- Section: Confirm Activity
- Message: "We received the following CME activities from a third party. You will need to select the activity and attest to the accuracy or choose to remove the activity completely."
- Table of Activities:

<input type="checkbox"/>	Date	Sponsor	Provider	Type	Title	Cycle	Credits to Confirm	Also apply towards Specialty	Submitted By	Remove
<input type="checkbox"/>	04/25/2022	AAPA	AAPA	OTHER	aapa2022: Lab Medicine Emergencies	2020 - 2022	1.00	None	PA Portfolio (AAPA)	Remove
<input type="checkbox"/>	04/12/2022	AAPA	AAPA	OTHER	aapa2022: Postpartum Depression	2020 - 2022	1.00	None	PA Portfolio (AAPA)	Remove
<input type="checkbox"/>	03/06/2022	AAPA	AAPA	OTHER	aapa2022: Ketamine: Uses and Abuses	2020 - 2022	1.00	None	PA Portfolio (AAPA)	Remove

I certify that the information above is true and correct. I understand that it is my responsibility to maintain a professional file which includes original documentation supporting the entry. In the event of an audit, it is my responsibility to provide a copy of my Category 1 (Preapproved) documentation.

Buttons: Cancel, Confirm Selected Activities

AAPA CME Transcript Page:

- Section: AAPA CME Transcript
- Table of Credits:

<input type="checkbox"/>	Name	Date	Credits
<input type="checkbox"/>	aapa2023 Annual Conference	05/20/2023	1.75 AAPA Category 1 CME Credit
<input type="checkbox"/>	Endocrine Incidentalomas: What to Do When You Find One (And You Will!)	05/20/2023	1.0 AAPA Category 1 CME Credit
<input type="checkbox"/>	How to Identify, Biopsy, and Treat Skin Cancer	05/20/2023	0.25 AAPA Category 1 CME Credit
<input type="checkbox"/>	Fast-15: Should I Bank My Cord Blood?	05/21/2023	0.50 AAPA Category 1 CME Credit